



JAMESJUNIOR

**VISITOR MANAGEMENT
OUT OF THE BOX**



JAMES

VISITOR MANAGEMENT REVOLUTIONIZED



JAMES JUNIOR – VISITOR MANAGEMENT "OUT OF THE BOX"

With JAMES Junior you get a version of our visitor management system JAMES as a "ready-to-run" solution adapted to small and medium-sized receptions. With this system, you are immediately in a position to set up a digitalised visitor reception where your guests can check in independently.

JAMES Junior already provides all relevant functions for a transparent and professional visitor process, such as sending documents by e-mail, pre-registration of visitors and booking of resources. Even unannounced guests can be spontaneously registered at reception or at the Self Check-in Terminal.

Welcome screens are just as easy to use as creating and printing visitor badges (including photos of visitors). The countersign of documents like the house rules as well as " checklists for coming and leaving " are of course included in JAMES Junior. Furthermore, the system can be extended by functions or modules such as additional terminals or the connection to your telephone system.

With JAMES Junior, you get a compact yet powerful system that is easy and straightforward to implement, while providing all the functionality you need for a basic visitor management process.

Please refer to the following tables to find out which functions are included in the scope of delivery.



Illustration for presentation purposes only. Original may differ from illustration.



JAMES JUNIOR: FUNCTIONS AT A GLANCE



A reception or kiosk terminal (self check-in)



Self check-in via QR code



Comprehensive reports (arrival and departure checklist, etc.)



Signature possible on a touch screen



Direct printing support



A template for printed visitor badges



Included camera for visitor photo



Five resources can be created



Up to five documents can be sent by e-mail



10 hosts for pre-registrations



Real-time overview of registered guests



Training and instruction on online portals and terminals



Limited adjustments of the design possible



Bring you own device (Use existing hardware)

JAMES JUNIOR: AVAILABLE ADD ONS



PBX / VoIP-Connector



Further terminals



Inline document reader

RECOMMENDED HARDWARE

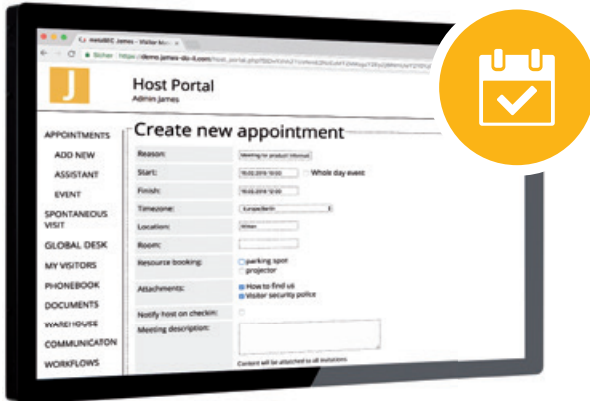


For use in the reception area or for the self-check-in at the reception we recommend a full-touch monitor with folding stand. To overview we have listed the most important product data.

PRODUCT DATA

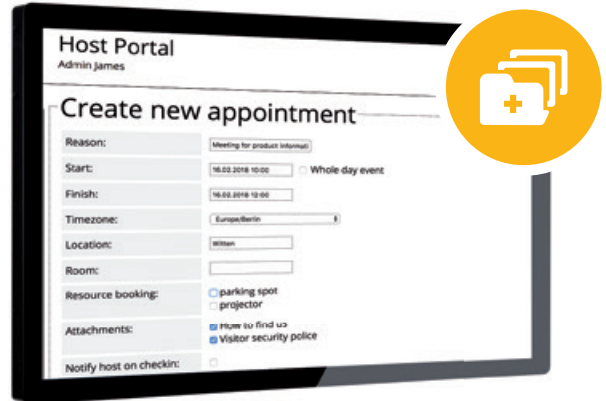
| | | |
|--------------------------|-------------------------------------|---|
| DISPLAY | Screen size | 24"; 59.8cm, dimensions: W x H x D 571 x 347.5 x 44.5 m |
| | Resolution | 1920 x 1080 (Full HD) |
| TOUCH CONTROLLER | Touch Technology | Capacitive, multitouch, finger or pen activation |
| | Simultaneous Touch Points (Touches) | 10 touch points |
| INTERFACES & CONNECTIONS | Digital signal input | DVI-D, HDMI, DisplayPort |
| | Others | USB (for the touch function), USB 2.0 |
| OTHERS | Speaker | 2 x 1 W (Stereo) |
| | Tilt angle | 15-70 ° upwards; downward |
| | Others | integrated webcam and microphone |

USER INTERFACE



CREATE APPOINTMENT

Appointments are created in a short time. Simply enter all the key data such as date, room and notes and add participants, facilities and resources. This information can be viewed and edited at any time.



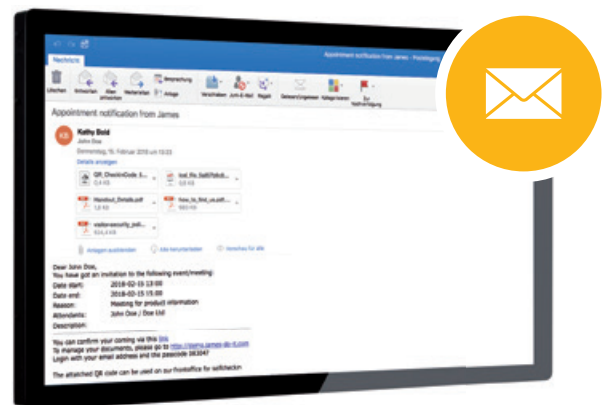
ATTACH DOCUMENTS

Send necessary documents directly with the invitation. These can be directions, house rules, instruction and training documents or even marketing documents.



BOOK RESOURCES

Resources are the things you need for your appointment and therefore need to be scheduled at the time of booking. If you need e.g. a projector or parking for your guests? Then add these things directly to your appointment and see directly during the booking whether the resources are still available.



SEND INVITATION

If you have successfully created your appointment and added the appropriate person, JAMES automatically sends an e-mail to the participants. In addition to the invitation, this e-mail also includes attached documents (map, house rules, etc.), a QR code for check-in and calendar data (Ical, Outlook, Google Calendar).

| JAMESJUNIOR | |
|---|----|
| STANDARD FEATURES | |
| Number of hosts (Named User) * The workstation for the reception also requires one of the ten licenses | 10 |
| Resource management (createable resources) | 5 |
| Checklists | 2 |
| Appointment assistant | ✓ |
| Central data storage | ✓ |
| Download backup | ✓ |
| Company policies | ✓ |
| Route descriptions | ✓ |
| Welcome screen | ✓ |
| GDPR/DSGVO compliance | ✓ |
| Operator workstation for the reception desk | 1 |
| Uploadable documents (which can be attached to an invitation) | 5 |
| CREATE AN APPOINTMENT | |
| Duplicate appointments | ✓ |
| Outlook Plugin | ✓ |
| Global address book | ✓ |
| Personal address book | ✓ |
| Group invitations | ✓ |
| Visitor categories | 3 |
| Notification via e-mail | ✓ |
| Internal notes on appointments and participants | ✓ |
| Number of participants in appointments | ✓ |
| NOTIFICATIONS | |
| Email | ✓ |
| Calendar invitation (iCal format) | ✓ |
| Send custom invitation email to visitors | ✓ |
| <i>Notification options partly require external services for correct function</i> | |

| JAMESJUNIOR | |
|---|---|
| ARRIVAL AND DEPARTURE | |
| Self Check-In Counter | 1 |
| Checklists with signature | 1 |
| Visitors self check-in and self check-out | ✓ |
| Recognition of pre-registered visitors | ✓ |
| Recurring visitor recognition | ✓ |
| Registration and deregistration via QR Code | ✓ |
| Visitor image | ✓ |
| Bag control | ✓ |
| Welcome screen | 1 |
| PRINT | |
| User-defined visitor badge layout | 1 |
| Printing from James with various printers *Connection of local hardware requires further administrative effort and possibly additional software products | ✓ |
| PrintNode® integration | ✓ |
| CUSTOMIZATION | |
| Start screen: user-defined background images | ✓ |
| Start screen: Change text color | ✓ |
| All screens: Add your logo | ✓ |
| Additional languages | 1 |
| Custom content sliders (PDF or images) | ✓ |
| Adaptability of notification templates | ✓ |
| DASHBOARD | |
| Daily updated visitor lists | ✓ |
| (Pre-) register, check in and log out | ✓ |
| Several-day visitors | ✓ |
| Upload of documents (PDF, Word etc.) | ✓ |
| Customize and filter views | ✓ |

| JAMESJUNIOR | |
|---|---|
| DASHBOARD | |
| Duplicate visitor groups | ✓ |
| REPORTING | |
| Daily summary of visits | ✓ |
| Check-in notification to the host | ✓ |
| Text from host to visitor | ✓ |
| SAFETY AND SECURITY | |
| QR code registration and deregistration | ✓ |
| Emergency list (web or smartphone app) | ✓ |
| House ban | ✓ |
| AVAILABLE ADD ONS | |
| PBX / VoIP-Connector | ☐ |
| Further terminals | ☐ |
| Inline document reader | ☐ |

- ☐ can be ordered optionally (add on / module)
- ✓ inclusive





»FIGHT THE CLIPBOARD!« PRIVACY AND COMPLIANCE

When you visit companies, you still get the impression that Excel lists and clipboards are the number one security application.

However, since the GDPR came into force on 25 May 2018 at the latest, they should no longer be found on any reception counters in the Federal Republic of Germany. And also the manifold copying of identity cards (which have always been forbidden by law) should now be in the past. JAMES offers compliance, data protection and works council compliant solutions.

For example, you can easily track who is in your building at any time by providing visitor badges and linking them to your access control system. In the event of an evacuation, you can view these lists and hand them over to the fire brigade if necessary.

ID cards can be read out by document scanners and compared directly in databases. This prevents unwanted persons from gaining access to your premises from the outset. In addition, reception staff can directly transfer relevant information such as the name of the visitor to the visitor badge. This avoids annoying typing work and errors when copying.

With these and other features, JAMES contributes directly to compliance with current data protection standards. For an individual consultation simply contact us!

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VISITOR MANAGEMENT OUT OF THE BOX

IMPRINT AND CONTACT

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